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To:

Past Participants at Arden House

Subject: Computer Workshop March 19-22, 1985

Last year we conducted two personal computer workshops at Arden House for senior executives. They were both quite successful and we have received numerous inquiries as to when another workshop would be available.

Accordingly, we have scheduled another updated version to be conducted at Arden House Tuesday, March 19 to Friday, March 22. Attendance will be limited so that each participant will have an IBM Personal Computer XT individually assigned full time during the workshop.

Although the computer workshop is designed for executives who have little or no experience with personal computers - that is, we start from the basics - there will be sufficiently advanced applications to challenge executives who have had some experience using desktop computers.

Tuition for this workshop has been set at \$1000.00. An additional charge for room and meals at Arden House will be approximately \$110.00 per day. We have enclosed a program schedule for your review.

Let us hear from you.

Cordially,

Hoke S. Simpson

Associate Dean for Executive Education